

**Position:**

**Reports to:**

**Supervises:**

**Schedule:**

**Pay:** \$ SHURM

6PDO02 3URMHFW is a 501F3 Non-profit food pantry located in 5RFN)RUG, CO; providing healthy supplemental food to families and individuals in need in a safe, welcoming and LEOLM environment.

Programs include:

- Shopping once a week for (FULGD00am to 1:00Sm and :0pm WR6:0pm)
- Mobile and Pop-up Pantries with partners as scheduled
- 

M

δ

δ

ρ

ρ

ρ

ρ

ρ

ρ

δ

ρ

δ

ρ

δ

ρ

ρ

ρ

δ

δ

ρ

δ

ρ

ρ

δ

ρ

δ

δ

ρ

ρ

ρ

δ

δ

ρ

δ

δ

δ

δ

δ

ρ

ρ

ρ

δ

δ

ρ

ρ

δ

ρ

ρ

ρ

ρ

δ

ρ

ρ

ρ

δ

ρ

δ

ρ

ρ

δ

ρ

ρ

ρ

δ

ρ

δ

ρ

ρ

δ

ρ

ρ

ρ

ρ

δ

ρ

δ

ρ

ρ

ρ

ρ

ρ

ρ

δ

ρ

ρ

ρ

- Drive vehicle and pick up daily food rescue food and transport it to the Small Town Project food pantry,
- Assisting with unloading and shelving food as needed
- Work with the Food Supply Coordinator to organize a pick up plan that includes driving to and picking up food at multiple locations every morning
- Create and coordinate a food pick up schedule working with volunteers as needed.
- Train food rescue volunteers on food safety and picking up and transporting food donations
- Support occasional afternoon food pick up's
- Implement best practices around food safety and transport
- Record temperatures of food at pick up and drop off to ensure food safety
- Communicate with stores and vendors to confirm the pick up of food and supplies boxes and load and unload from vehicle
- Operate a pallet jack to move pallets of food on and off transportation
- Be available to pick up food during the week and on weekends as needed
- Safely operate a motor vehicle; following both traffic laws and Small Town Project's policies

**REQUIRED QUALIFICATIONS:**

- Proven experience as a driver, preferably with large vehicles
- Clean driving record (seven years)
- 21 years or older
- Ability to safely operate a cargo van and box truck
- Easily read and follow route maps
- Must be able to carry 50 lbs, bend, and stack goods
- Current Colorado driver's license (no CDL required)
- A polite and professional disposition
- Background check required (some convictions may disqualify)

**SALARY & BENEFITS:**

- \$20/hour
- PTO and Sick leave
- Positive, friendly workplace
- Growing organization; ongoing opportunities for professional growth and development

**TO APPLY:**

Please send resume and cover letter to [careers@smalltownproject.org](mailto:careers@smalltownproject.org) with "Small Town Project Food Pantry Driver" in the subject line.

Small Town Project is an equal employment opportunity employer and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.